



TECHNOLOGY TRANSITION CORPORATION

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Policy Fellowships Available for Clean Energy Non-Profits Autumn 2014

Interested in gaining experience in the clean energy field? Want to get firsthand exposure to organizations leading the way towards a clean energy economy? Technology Transition Corporation (TTC), the managing company of the Biomass Thermal Energy Council, has **two Policy/Government Affairs fellowship positions available** as part of its Clean Energy Fellowship Program (www.ttcorp.com/fellows.asp) for its non-profit clean energy associations to be filled immediately.

TTC (www.ttcorp.com) provides advocacy and consulting services to the renewable and clean energy industries. Since 1986, we have partnered with companies and built coalitions to advance the development of energy technologies. Our clients include Fortune 100 corporations, start-ups, leading universities, and government agencies.

TTC Clean Energy Fellows are typically qualified college-level, graduate students, and recent graduates but can also include individuals looking to expand their knowledge in the clean energy sector. You can expect to develop significant experience in a broad array of clean energy technologies and industries by becoming immediately in the programs TTC manages to advance the use of clean energy.

DESCRIPTION:

These positions include researching, monitoring, and reporting on renewable energy legislation and regulations at the federal, state and regional level. Candidates should be familiar with a variety of online resources, databases, and news sources to research proposals and developments that impact renewable energy markets. The individuals may also be asked to reach out to state agencies in collecting data. Some membership and potential member interaction may also be assigned.

1) American Biogas Council

The first Policy fellowship supports the American Biogas Council (ABC). Responsibilities for this position include:

- Track legislation at the state level favorable to biogas and use of anaerobic digester technology.
- Research, monitor, and report on biogas/AD legislation and regulations at the state level
 - Search for opportunities for biogas companies related to carbon credits, organics diversion and biomethane/CNG policies.
- Attend relevant hearings related to biogas legislation and report to staff/co-chairs the results of those hearings.

- Help organize meetings of the Legislative and Regulatory Affairs (LRA) Committee and subgroups.
- Provide follow-up support to the LRA Committee co-chairs as needed.
 - Write letters of support to legislators and regulators.
 - Analyze the gap between our model legislation and proposed legislation.
 - Communicate complex policy language in layman's terms through bi-monthly written reports.

2) **Biomass Thermal Energy Council / Renewable Energy Markets Association**

The second Policy fellowship position supports the Biomass Thermal Energy Council (BTEC) (~65%) and Renewable Energy Markets Association (REMA) (~35%). Responsibilities for this position include:

- Researching, monitoring, and reporting on renewable energy legislation and regulations at the federal, state and regional level.
- Research proposals and developments that impact renewable energy markets.
- Reach out to state agencies in collection of data.
- Attend relevant Congressional hearings related to biomass legislation and report to staff the results of those hearings.
- Assist association members in arranging meetings with state and local officials.
- Update website with factsheets, presentations, and social media postings.
- Provide administrative support on conference calls (e.g. taking minutes and follow-up actions).

The ideal candidates should have excellent research, writing, and communication skills. A political science background is desired.

HOW TO APPLY:

Email careers@ttcorp.com with your cover letter and resume to the attention of Brian Schorr, Director of Operations. Include "Policy" in the subject line. Applications will be considered for both positions unless one is specifically requested by the applicant.

TERM:

All positions are to be filled immediately. We seek candidates able to commit to terms through the end of 2014, but will consider extensions as determined by performance and needs. College student applicants are asked to provide dates of availability in cover letters.

TIME COMMITMENT:

40 hours a week.

COMPENSATION:

TTC will provide a firm stipend of \$500/month for full-time work, paid in bi-monthly installments. TTC does not provide compensation for personal/sick time off or holidays, but fellows may opt to make up lost hours or be paid on an hourly basis for partial weeks worked.

HOURS:

TTC is open Monday – Friday from 8:30 am – 5:30 pm. Through the term, we are closed on Thanksgiving Day, Friday, November 28, and Christmas Day.

NEEDED ATTRIBUTES:

- Ability to work well within a team structure
- Professional appearance and demeanor
- High degree of accuracy, dependability and confidentiality
- Enthusiasm
- Dependability

WORK BENEFITS:

- Great office location, 10 minutes from the White House
- Ability to accommodate university class schedule
- Networking opportunities with potential employers
- Possible credit earned towards one's college degree